

**DEPARTMENT:     PARKS DEPARTMENT**  
**REPORTS TO:     PARKS SUPERVISOR**

## **SERVICE WORKER I**

### **MAJOR FUNCTION**

This is a limited, semi-skilled manual labor position. Employees assigned to this classification perform a wide variety of tasks requiring knowledge of the department and facilities, and involves the use of independent judgment and initiative with the ability to work without constant supervision once tasks are learned. Some assignments may include equipment operations that may require skills which can be readily learned on the job. Work is performed under the immediate supervision of a higher service worker classification, and is reviewed through continuous observation while in progress and upon completion. Instructions are received orally and in writing.

### **ESSENTIAL DUTIES**

Performs semi-skilled manual work involving event preparation, changeover, and general maintenance of the Banquet Hall. Performs janitorial duties such as cleaning public and non-public areas using a variety of cleaning chemicals and equipment; operates floor scrubbing, finishing and buffing and carpet cleaning equipment; performs minor maintenance of building, furniture, electrical and plumbing fixtures, painting and patching of walls; operates personnel lift to accomplish routine building maintenance and cleaning of high places. Services and performs minor maintenance such as greasing, lubricating, and cleaning of tools and equipment. Assists in the operation, set up and breakdown of all City special events.

Cuts, trims, waters and fertilizes lawns and shrubbery. Sweeps sidewalks, removes refuse and paper from grounds. Marking of special recreational areas such as ball fields. May assist with inspections of various assignments. Performs routine maintenance on equipment. Loads and unloads heavy material from trucks and vans; moves or aids in moving equipment and large bulky objects. Performs related duties as required.

### **MINIMUM QUALIFICATIONS**

#### **KNOWLEDGE/SKILLS/ABILITIES:**

Working knowledge of the hazards involved and of the applicable safety precautions. Some knowledge of simple tools used in grounds maintenance and Florida plant material. Ability to understand and follow simple oral instructions, perform tasks requiring physical strength and endurance; establish and maintain working relationship with other employees and the public.

#### **TRAINING AND EXPERIENCE:**

High school diploma or GED. Some experience in performing heavy manual labor or grounds maintenance work; or an equivalent combination of training and experience which

provides the required knowledge, skills and abilities.

**SPECIAL REQUIREMENTS:**

Possession of a valid Florida driver's license.

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